

Boarding Tutor Self-Assessment and Reflection Tool

Basic Information

Tutor Name:

Boarding House:

Assessment Period:

Date of Assessment:

Years of Experience as Boarding Tutor:

Competency Self-Assessment

Rate your current level of competency in each of the following areas:

1. Student Relationship Building

- 1

Developing
- 2

Basic
- 3

Proficient
- 4

Advanced
- 5

Expert

Reflect on how you build and maintain positive relationships with students. What strategies have been most effective?

2. Academic Support and Guidance

- 1

Developing
- 2

Basic
- 3

Proficient
- 4

Advanced
- 5

Expert

Consider your ability to support students academically. How do you help students with their studies and academic challenges?

3. Pastoral Care and Emotional Support

- 1

Developing
- 2

Basic
- 3

Proficient
- 4

Advanced
- 5

Expert

Reflect on how you provide emotional support and pastoral care to students. How do you identify and address wellbeing concerns?

4. Behavior Management

①	②	③	④	⑤
Developing	Basic	Proficient	Advanced	Expert

Consider your approach to managing student behavior. How effective are your strategies for maintaining discipline while building respect?

5. Communication with Parents/Guardians

①	②	③	④	⑤
Developing	Basic	Proficient	Advanced	Expert

Reflect on your communication with parents and guardians. How do you build and maintain these important relationships?

6. Collaboration with Colleagues

①	②	③	④	⑤
Developing	Basic	Proficient	Advanced	Expert

Consider how you work with other staff members. How do you contribute to the boarding team?

7. Activity Planning and Implementation

①	②	③	④	⑤
Developing	Basic	Proficient	Advanced	Expert

Reflect on your ability to plan and implement engaging activities for boarding students. What types of activities have been most successful?

8. Cultural Sensitivity and Inclusion

①	②	③	④	⑤
Developing	Basic	Proficient	Advanced	Expert

Consider your approach to cultural diversity and inclusion. How do you ensure all students feel respected and included?

9. Crisis Management

①	②	③	④	⑤
Developing	Basic	Proficient	Advanced	Expert

Reflect on your ability to handle emergencies or crises. How prepared do you feel to respond to unexpected situations?

10. Professional Development

- 1

Developing
- 2

Basic
- 3

Proficient
- 4

Advanced
- 5

Expert

Consider your commitment to ongoing learning and improvement. How do you pursue professional growth?

Strengths and Areas for Development

Key Strengths

Development Areas

Evidence of Impact

Provide specific examples that demonstrate your positive impact on boarding students.

Critical Incident Reflection

Describe a significant incident or challenge you faced during this assessment period:

How did you respond to this situation?

What did you learn from this experience?

How will you apply this learning in the future?

Professional Development Plan

Development Goal	Actions/ Strategies	Resources Needed	Timeline	Success Indicators

Feedback and Support

Summarize any feedback you've received from students, parents, or colleagues:

What support or resources would help you develop further as a boarding tutor?

Overall Reflection

Reflect on your overall performance and growth during this assessment period:

Completion

Date for Next Self-Assessment:

Signature:

Date: